



1. The **Chief Returning Officer (CRO)** shall:
 - a. Serve a term of office from the first of September to the thirtieth of April;
 - b. Report to the Vice President, Finance and Governance of the Executive;
 - c. Report to Council;
 - d. Be responsible for all MASU affiliated elections and referenda;
 - e. Oversee the Elections Office;
 - f. Be responsible for the advertising of elections and forums in concert with the Vice President, Communications and Marketing;
 - g. Be responsible for organizing candidate forums before various elections;
 - h. Adhere to the MASU election and referendum procedures as outlined in the Bylaws, Operation Procedure 03 - Elections & Referenda; any variance to these Bylaws or Operating Procedures must first be approved by Council;
 - i. Be responsible for informing candidates of the election rules and regulations and shall take disciplinary action if these rules are not adhered to as outlined in the Bylaws and Operation Procedure 03 - Elections & Referenda;
 - j. Waive their right to vote in any election called by Council and/or the MASU while serving as CRO;
 - k. Ensure the enforcement of Bylaw 03, Bylaw 08 and all other election procedures;
 - l. Perform such duties as may be assigned by Council and the MASU;
 - m. Attend the annual MASU Jobs Fair;
 - n. Attend the annual MASU Training Day in the winter semester;
 - o. Not be an Officer of the Students' Administrative Council, as defined in Paragraph 12 of the General By-Laws;
 - p. There is an honorarium with this position; and
 - q. A final report is required to be submitted to the Human Resources Manager.