



1. The **Deputy Returning Officer (DRO)** shall:
 - a. Serve a term of office from the first of September to the thirtieth of April;
 - b. Assume the duties of the MASU CRO in the event of their absence or incapacity;
 - c. Report to the CRO;
 - d. Be responsible for the advertising of elections and forums in concert with the Vice President, Communications and Marketing;
 - e. Be responsible for organizing candidate forums before various elections in collaboration with the CRO;
 - f. Adhere to the MASU election and referendum procedures as outlined in the Bylaws, Operating Procedure 03 - Elections & Referenda; any variance to these Bylaws or Operating Procedures must first be approved by Council;
 - g. Waive their right to vote in any election called by Council and/or the MASU;
 - h. Perform such duties as may be assigned by the CRO, Council and the MASU;
 - i. Attend the annual MASU Jobs Fair;
 - j. Attend the annual MASU Training Day in the winter semester;
 - k. Not be an Officer of the Students' Administrative Council, as defined in Paragraph 12 of the General By-Laws;
 - l. There is an honorarium with this position; and,
 - m. A final report is required to be submitted to the Human Resources Manager.