



CLUBS & SOCIETIES CONSTITUTION

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This **Club/Society Constitution** is a written agreement necessary for the formal affiliation of a Club/Society with the MASU. This Constitution is governed by Governing Procedure 6000 and is administered by the Vice President, Student Life. Upon signing this Constitution, the Club/Society agrees to abide by the rules and regulations set forth in Governing Procedure 6000, all other MASU Governing Procedures, and all other MASU Governing Documents.

ARTICLE I - THE CLUB/SOCIETY

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|--|
| I.1: NAME OF THE CLUB/SOCIETY |
| I.2: MANDATE/OBJECTIVE OF THE CLUB/SOCIETY |

ARTICLE II - CLUB/SOCIETY MEMBERSHIP

II.1 Membership Eligibility: Select one of the following:

- a. **All MASU Members** shall be eligible for membership in the Club/Society.
- b. Only MASU Members who are studying _____ shall be eligible for membership.
DEGREE OR PROGRAM OF STUDY

| | |
|--|--|
| IF APPLICABLE: MOUNT ALLISON FACULTY ADVISOR NAME | EMAIL ADDRESS (MUST END IN @MTA.CA) |
|--|--|

II.2 Membership Fee: Select one of the following:

- a. The Club/Society **does not charge a membership fee.**
- b. The Club/Society charges an annual membership fee of \$ _____ to cover costs of:

NATURE OF COSTS COVERED BY THE MEMBERSHIP FEE



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ARTICLE III - THE CLUB/SOCIETY EXECUTIVE

III.1 Executive Officers: The Executive Officers (EOs) of the Club/Society shall be:

| | |
|--|-----------------------|
| NAME | POSITION TITLE |
| EMAIL ADDRESS (MUST END IN @mta.ca) | SIGNATURE |

| | |
|--|-----------------------|
| NAME | POSITION TITLE |
| EMAIL ADDRESS (MUST END IN @mta.ca) | SIGNATURE |

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| EMAIL ADDRESS (MUST END IN @mta.ca) | SIGNATURE |

III.2 Changes to Executive Officers: If changes to the Club/Society Executive Officers occur, an updated Constitution shall be submitted per Article VII.2 of this Constitution.

ARTICLE IV – CLUB/SOCIETY MEETINGS

IV.1 General Meetings: The Club/Society shall hold at least one (1) meeting that is open to all of its members each fiscal year and are encouraged to hold regular meetings.

| | |
|--------------------------------|-------------------|
| GENERAL/OPEN MEETINGS LOCATION | MEETING FREQUENCY |
|--------------------------------|-------------------|

IV.2 Executive Meetings: The Club/Society Executive shall meet on a regular basis throughout the year.

| | |
|-----------------------------|-------------------|
| EXECUTIVE MEETINGS LOCATION | MEETING FREQUENCY |
|-----------------------------|-------------------|

IV.3 Quorum of an Executive Meeting: In order for the Executive to formally meet and vote, at least 50% of the Club/Society Executive Officers must be present. If there are only 2 Executive Officers, both must be present for the Executive to vote.

ARTICLE V – APPOINTMENTS & TRANSITION

V.1 Method for Appointing Incoming Executive Officers: Select one of the following:

- a. **Full-Team Election** in accordance with GP 6000 Clause 4.2.1
- b. **Combined Election and Hiring** in accordance with GP 6000 Clause 4.2.2
- c. **Full-Team Hiring** in accordance with GP 6000 Clause 4.2.3

V.2 Timeline for Renewal: In accordance with GP 6000 Paragraph 4.1, a new Constitution should be submitted by May 1st. If the new Constitution is not submitted by then, the Club/Society shall temporarily lose formal affiliation until an updated Constitution is enacted. If no updated Constitution is received for three (3) fiscal years, the Club/Society shall automatically be closed as described in GP 6000 Paragraph 6.3.

ARTICLE VI – AMENDMENT & REPEALS

VI.1 Repeal of Former Constitution(s): All Constitution(s) for this Club/Society in force at the date of ratification of this Constitution are hereby repealed.

VI.2 Amendment of this Constitution: This Constitution shall not be amended. In the event that a change is needed, an updated Constitution shall be submitted. The updated Constitution shall come into effect on the date specified in Article IX.3 of this Constitution.



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ARTICLE VII - SIGNING OFFICERS

VII.1 Authority of Signing Officers: The Club/Society shall assign two (2) of its Executive Officers the power to manage the Club/Society's funds (hereinafter "Signing Authority").

| | |
|--|----------------|
| SIGNING OFFICER #1 NAME (LEGAL AND PREFERRED NAME) | POSITION TITLE |
| SIGNATURE OF SIGNING OFFICER #1 | |

| | |
|--|----------------|
| SIGNING OFFICER #2 NAME (LEGAL AND PREFERRED NAME) | POSITION TITLE |
| SIGNATURE OF SIGNING OFFICER #2 | |

ARTICLE VIII - WAIVER

VIII.1 Waiver of Liability: Although the Club/Society is formally affiliated with the MASU, the MASU is not responsible for any actions that are of detriment to either Mount Allison University as an institution or the students of Mount Allison University. The MASU is also not responsible for any injuries incurred during Club/Society activities, or any broken University, Municipal, Provincial, or Federal rules/laws.

ARTICLE IX - RATIFICATION & ENACTMENT

| | | | |
|---------------------------------|------------------------------|---|-------|
| _____ | _____ | SIGN HERE <<<<< | _____ |
| SIGNING OFFICER #1 SIGNATURE | SIGNING OFFICER #2 SIGNATURE | | DATE |
| FOR MASU OFFICE USE ONLY | | | |

IX.1 Initial Ratification: The Club/Society was ratified by the S.A.C. in _____
ACADEMIC YEAR

IX.2 Enactment: This Constitution was first enacted on _____
DATE (MM-DD-YYYY)

IX.3 Updates: After enactment, this Constitution was updated on _____
DATE (MM-DD-YYYY)

_____ DATE RECIEVED + INITIALS ADDED ON INTERNAL LIST EMAILS SUBMITTED TO CSD



CLUBS & SOCIETIES CONSTITUTION ATTACHABLE APPENDIX

APPENDIX – MORE EXECUTIVE OFFICERS

Additional Executive Officers: Additional to **Article III.1** of this Constitution, the following individuals shall be Executive Officers of this Club/Society:

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|--|-----------------------|
| NAME | POSITION TITLE |
| EMAIL ADDRESS (MUST END IN @mta.ca) | SIGNATURE |

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Attach as many copies of this sheet as necessary.