



MOUNT ALLISON STUDENTS' UNION

# ACADEMIC ENRICHMENT FUND APPLICATION FORM

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## SECTION A - APPLICANT INFORMATION

FIRST NAME	M.I.	LAST NAME
EMAIL ADDRESS (MUST END IN @mta.ca)		PHONE NUMBER (OPTIONAL)
YEAR (STANDING)	ACADEMIC DEGREE AND PROGRAM OF STUDY	

**Your participation is (select one):**

- Fully dependent on this funding  
 Partially dependent on this funding  
 Not dependent on this funding

## SECTION B - ACTIVITY INFORMATION

ACTIVITY NAME	
ACTIVITY LOCATION	ACTIVITY DATE(S)

**Please ensure that you have fully completed this application before submitting it.** You may also include letter(s) of recommendation from a faculty member or other supervisor or any additional information you feel may help your application.

**Rules & Regulations:** Applicants are encouraged to consult all 7000-Series Governing Procedures and Operating Procedure 07 – Grants and Awards (where still relevant) to familiarize themselves with the rules and regulations surrounding this application, the Academic Enrichment Fund, and the decision process for funding.

**Applications are submitted digitally at a link available at [masu.ca/grants](https://masu.ca/grants).** You may also drop off your application in the MASU Office. **Starting on November 1st, 2022, email submissions will no longer be accepted.**

**Questions?** You can direct any questions about this application or the fund to the Vice President, Finance and Governance at [masufinance@mta.ca](mailto:masufinance@mta.ca).



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## SECTION C - EVENT DESCRIPTION

Please provide a brief write-up of at most 250 words providing details of the event.

WRITE YOUR ANSWER HERE:

OPTIONAL: You may include a description (250 words max) of any special circumstances that you would like the Finance & Administration Committee to consider.

WRITE YOUR ANSWER HERE:



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## SECTION D – YOUR PARTICIPATION

Please provide a brief write-up of at most 500 words that discusses your participation in the event, which may include but is not limited to:

1. The nature of your participation in the event (e.g., you are presenting at a conference, you are participating in a workshop, etc.);
2. The academic benefit you will get from participating in this event, and;
3. Explanation of large expenses that may be associated with your application.

**WRITE YOUR ANSWER HERE:**



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## SECTION E - EVENT COST ESTIMATES

List all costs related to **Transportation**, including mode of transport and cost per person:

PROVIDE DETAILS HERE:	TOTAL:

List all costs related to **Accommodations**, including type and cost per person per day:

PROVIDE DETAILS HERE:	TOTAL:

List all costs related to **Food**, including cost per person per meal and any provided meals:

PROVIDE DETAILS HERE:	TOTAL:

List any **Registration and/or Delegate Fees**, if applicable:

PROVIDE DETAILS HERE:	TOTAL:

List any **Incidental or Other Expenses**, including details, if applicable:

PROVIDE DETAILS HERE:	TOTAL:



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## SECTION F - OTHER AVAILABLE FUNDING

List all funding available from **Personal Resources**, including contributions from savings or family members (only if available):

<b>PROVIDE DETAILS HERE:</b>	<b>TOTAL:</b>
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List all available **Institutional Funding** from sources such as a Club/Society, University Department or Program, or External Organization:

<b>PROVIDE DETAILS HERE:</b>	<b>TOTAL:</b>
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List all available funding from other sources below:

<b>PROVIDE DETAILS HERE:</b>	<b>TOTAL:</b>
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## SECTION G - SUMMARY OF REQUEST

<b>TOTAL EXPENSES:</b>	<b>TOTAL OTHER FUNDS:</b>	<b>TOTAL AMOUNT REQUESTED: (EXPENSES LESS AVAILABLE FUNDS)</b>
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I, the undersigned, do certify that that all information within this application is complete and accurate, and that I understand the conditions of this application.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE