



1. The **Assistant Entertainment Director** shall:
 - a. Serve a term of office from the first day of May to the thirtieth day of the following April;
 - b. Report to the Entertainment Director;
 - c. Act as Entertainment Director in the absence or incapacity of the Entertainment Director;
 - d. Remain in constant contact with the Entertainment Director over the summer;
 - e. Assist the Entertainment Director with all aspects of entertainment events, with the exception of bookings;
 - f. Be responsible for all promotion and marketing of various MASU and clubs and societies sponsored events;
 - g. Be responsible for developing alternative types of entertainment (i.e. movie nights, coffee houses, etc.);
 - h. Be in constant communication with the Vice-President, Finance and Operations and the MASU Administrator in terms of budgeting events;
 - i. Help to plan the annual ASCARS awards show in conjunction with the Entertainment Director and Vice-President, Student Life;
 - j. There is an honorarium with this position; and
 - k. A final report is required to be submitted to Council.