

1. The **Campus Life Coordinator** shall:
  - a. Serve a term of office from the first of September to the thirtieth of April;
  - b. Assist the Vice-President, Student Life with the administration of Social Caucus and communication with Residence Executive;
  - c. Assist the Vice-President, Student Life with the administration of Clubs & Societies on campus, including constitutions, training sessions and Clubs & Societies Fairs;
  - d. Complete tasks as required by Council and the MASU and assigned by the Vice-President, Student Life;
  - e. Report to the Vice-President, Student Life;
  - f. There is an honorarium with this position; and
  - g. A final report is required to be submitted to the MASU.