

## **Operating Procedure XXI – Online Bookstore**

The MASU will operate an online used bookstore, which will serve the members of the Mount Allison Students' Union. The purpose of this service is to promote maximizing members' return when selling textbooks and affordable solutions for purchasing textbooks and affordable solutions for purchasing textbooks in the community. It will be governed by the following guidelines:

- a) This service will operate under the name of the MASU Bookstore.
- b) This service will be overseen by the Vice-President, Academic Affairs, and will appoint a Bookstore Commissioner to manage day-to-day operations of the service.
- c) The duties and responsibilities of the Bookstore commissioner will be detailed in Bylaw 29.
- d) The MASU Bookstore shall be available to all MASU members.
- e) The Vice-President, Academic Affairs will be responsible for the continuance of the service from year to year.
- f) In the Vice-President, Academic Affairs' final report, a section will be dedicated to a yearly summary of the service, completed in collaboration with the Bookstore Commissioner.
- g) All purchases and upgrades need to be approved by the Vice- President, Academic Affairs in consultation with the Office Administrator.