

## **MASU Students' Administrative Council Meeting Minutes**

The Students' Administrative Council met on August 24th, 2022, beginning at 6:07 pm via Zoom.

### **Call to Order: ( 6:07 pm)**

- Chairperson Nowlan called the meeting to order.

### **Land Acknowledgement**

- The land acknowledgement was done by Chairperson Nowlan.

### **Approval of the Agenda**

- **BE IT RESOLVED** (moved by Councillor Mittal, seconded by Councillor Huynh) that the Wednesday, August 24th Agenda of the Students' Administrative Council be approved.
  - Councillor Mittal would like to amend the names of the positions on the agenda and attendance of the VP of Academic and University Affairs, VP of Finance and Governance and VP of Communications and Marketing.

Approved by MAJORITY

### **Approval of the Minutes**

- **BE IT RESOLVED** (moved by Councillor Mittal, seconded by Councillor Chun) that the Tuesday, July 26th minutes of the Students' Administrative Council be approved.

Approved by MAJORITY

### **Reports**

- **Councillor Minocha-Mckenney**
  - In the past month, Councillor Minocha- Mckenney has been focusing their efforts on orientation preparation. Orientation is one of the year's biggest events and thus requires a lot of time and energy to prepare.
  - Moreover, Councillor Minocha- Mckenney has been working on operationalizing the annual plan and focusing their energy on the NBEI connect issue.
  - In addition, Councillor Minocha- Mckenney noted that the MASU was informed about the delay in the reopening of the athletic centre a couple of days before the student body was informed, thus they were able to advocate for gym spaces, compensation and transportation for varsity games.
  - Lastly, Councillor Minocha- Mckenney informed council that the MASU audit is complete on the MASU's side.
  - Going forward, Councillor Minocha- Mckenney's priorities are: completing orientation, preparing for fall SAC training and the fall elections, committee appointments and preparing for national truth and reconciliation day.

Discussion:

- Councillor Krueger: Thank you, Councillor Minocha- Mckenney for working hard, as always. Could you provide an update on shinerama and the fundraising?
- Councillor Minocha- Mckenney: There have been a lot of updates recently. Myself, Joy and Councillor Lesser have taken a role in this to ensure that we have the best

shine day and shine campaign possible. We will have Shine day on the 10th of September, and it will be mostly Sackville based. Concerning the garden party, we will utilize the new green roof space next to Tweedie Hall in the middle of September. Shine will also be at chalkfest this weekend.

- **Councillor Warr**

- In the past month, Councillor Warr has been focusing their attention on orientation preparation and residence leader training.
- Councillor Warr also notes that their accessibility document is not coming along as quickly as they had hoped it would; however, they do not wish to rush the project as they want it to be comprehensive and useful. The goal is to have the document complete by early September.
- Going forward, Councillor Warr intends to focus on pride week preparations and planning the clubs and societies fair for September 11th in Gracies and Tweedie Hall.

- **Councillor Chun**

- In the past month, Councillor Chun has prioritized; collecting feedback on the annual goals document, developing the PREP program, and preparing for learning day.
- Furthermore, Councillor Chun has been working on creating an accessible version of the academic handbook in which students can download events into their outlook calendars.
- Going forward, Councillor Chun intends to focus on open educational resources and scholarships and bursaries.

- **Councillor Mittal**

- In the past month, Councillor Mittal has revised the clubs and societies list on the MASU website, added the PREP program page to the website, began working on the second edition of the MASU herald and communicated MASU statements on the delay in the reopening of the athletic centre's gym.
- Moreover, Councillor Mittal has nearly completed the branding guidelines and the Allisonian.
- Going forward, Councillor Mittal intends to focus on developing the marketing plan, and establishing relationships with new students during orientation.

- **Councillor Huynh**

- In the past month, Councillor Huynh has completed the Sackville housing map and has been an active voice in planning upcoming advocacy projects within the NBSA and the CASA.
- Going forward, Councillor Huynh intends to prioritize maintaining the housing map, and being active in University orientation and international orientation.

- **Councillor Lesser**

- In the past month, Councillor Lesser learnt that policies can no longer be referred to as such; therefore, they must be switched to “governing procedures.”

- Councillor Lesser has also noted that they plan to have documents ready for the governance committee to review in early November.
- Moreover, Councillor Lesser announced that the grant for Commerce 3321 has been approved, and that they are enrolled in the class.
- Lastly, Councillor Lesser noted that they have been working on sections of the MASU website that fall under their portfolio. These sections include governance and policies. They have also reworked the application forms for societies, caucuses and funding applications.

Discussion:

- Councillor Warr: Thank you for all the hard work you have been doing, especially the dropbox for the constitutions.
- Councillor Park: Speaking of funding, are the new deadlines for grants like academic enrichment funding set?
- Councillor Lesser: Yes they are, and relevant clubs, societies and students at large will receive emails pertaining to relevant information.

### **Business Arising from the Minutes**

- Motion – Executives Annual Plans and Priorities
  - This plan was presented at the last meeting, however a motion was not made to approve the annual plan.

Discussion:

- Councillor Lesser: When you see the word policy in this document, it will be a governing procedure due to the name change I spoke about in my report.

**BE IT RESOLVED** (moved by Councillor Minocha-McKenney, seconded by Councillor Mittal) that the Executives Annual Plans and Priorities be approved.

Approved by MAJORITY

### **New Business**

- **Mount Allison Climbing Society (w/ motion)**
  - This is a new constitution that aims to foster an inclusive environment for new and advanced climbers.

**BE IT RESOLVED** (moved by Councillor Warr, seconded by Councillor Lesser) that the Mount Allison Climbing Society be approved as a MASU club.

Approved by MAJORITY

- **Ad-Hoc strategic Planning Committee (w/ motion)**
  - This committee will aid in creating the strategic plan for the MASU. Specifically, they will assist in determining our strategy as an organization for the next three years, as well as the vision and mission of the organization.

Discussion:

- Councillor Mittal: we need to change “ deem necessary” to “deems necessary” in section 4G
- Councillor Lirette: It should expire the 30th of April, not the 31st, as there is no 31st of April.
- Councillor Lesser: Is point G necessary? Committee Chairs have the power to invite guests into their meetings anyways, so why does it need to be specified there?
- Councillor Minocha-McKenney: invited guests to a committee are not voting members, and that I want to be able to give his invited guests the power to vote
- Councillor Lesser: understood, thank you for that clarification.

**BE IT RESOLVED** (moved by Councillor Minocha-McKenney, seconded by Councillor Warr) that the Ad-Hoc strategic Planning Committee be approved.

Approved by MAJORITY

- **Amendments to Policy 1000 / Naming of Governing Documents (w/ motion)**
  - Changed every mention of “policy” to “governing procedure”.

**BE IT RESOLVED** (moved by Councillor Lesser, seconded by Councillor Minocha- McKenney) that the SAC approves the presented amendments to Policy 1000, which shall now be called “Governing Procedure 1000”

Approved by MAJORITY

- **Procedure 1100 (w/ motion)**
  - This procedure concerns; archiving, minutes/records, transition reports and a new confidentiality procedure with cyber security measures.

**BE IT RESOLVED** (moved by Councillor Lesser, seconded by Councillor Minocha- McKenney) that Procedure 1100 be approved as presented.

Approved by MAJORITY

- **Governing Procedure 1500 (w/ motion)**
  - The preamble numbering is incorrect and will be renumbered by Councillor Lesser.
  - This procedure concerns advocacy policies. Specifically, it states that all advocacy proposals must be grounded in evidence and sent to the executive board.

**BE IT RESOLVED** (moved by Councillor Lesser , seconded by Councillor Minocha-McKenney) that Governing Procedure 1500 be approved as presented.

Approved by MAJORITY

- **Governing Procedure 1900 (w/ motion)**
  - This procedure makes it so the CEO and President can delegate the strategic plan to the Vice President of Finance and Governance.

**BE IT RESOLVED** (moved by Councillor Lesser, seconded by Councillor Minocha-McKenney) that Governing Procedure 1900 be approved as presented.

Approved by MAJORITY

- **immediate Repeal of OP-02 (w/ motion)**
  - There is a recommendation from the executive board to immediately repeal this operating procedure because it contradicts the governing procedure.

**WHEREAS** the Students' Administrative Council adopted Governing Procedures 1100, 1500 and 1900;

**WHEREAS** Operating Procedure 02 – Governance, administers the same procedures as in Governing Procedures 1100, 1500, and 1900;

**WHEREAS** two governing documents being of the same function introduce redundancy and contradiction;

**BE IT RESOLVED THAT** the Students Administrative Council deem that the above be immediate for resolution and;

**BE IT FURTHER RESOLVED THAT** the Students' Administrative Council adopt such a resolution as immediately repealing Operating Procedure 02 – Governance.

Moved by Councillor Minocha-McKenney and seconded by Councillor Lesser

Approved by MAJORITY

**Open Forum (no discussion)**

**Reminders**

- Councillor Minocha-McKenney : Today marked a big step in governance reform so i'd like to thank Councillor Lesser and the executive board committee. This process takes a lot of time and effort. As well, I have a reminder about Shinerama. Make sure to stay up to date and share information regarding Shine Day and other Shine events.
- Councillor Krueger : Thank you for putting in the time to sort this out and get it right, it really makes a huge difference. As well, make sure to volunteer for shine day you will not regret it!
- Councillor Lesser: Let your friends know about the fall election, committees and our need for a second Allisonian editor. There will be more communication coming out via social media and emails later
- Councillor Mittal : All these opportunities will be mentioned in this edition of the MASU Herald, in case you want a document to pass around!

**In-Camera (no in-camera)**

**Adjournment:**

- The Chairperson adjourned the meeting upon the completion of the agenda at 7:46pm.

Respectfully Submitted,

Paige Meisner

Secretary (Deputy Chairperson)