MASU ELECTIONS NOMINATION FORM

I, DO HEREBY NOMINATE:

FOR THE POSITION OF:

|  |  |
| --- | --- |
| SECONDED BY: |  |
| SIGNATURES OF TEN SUPPORTERS: | PRINT NAME: |
| 1.  |   |
| 2.  |   |
| 3.  |   |
| 4.  |   |
| 5.  |   |
| 6.  |   |
| 7.  |   |
| 8.  |   |
| 9.  |   |
| 10.  |   |
| NAME OF NOMINEE: |  |

RESIDENCE/ADDRESS: UNIT: PHONE: EMAIL: DATE: SIGNATURE OF NOMINEE:

# SENATOR MANDATE

STUDENT SENATOR (x2 Arts, x2 Science, x2 Social Science) A Student Senator shall represent the educational, social, and personal concerns of students who attend Mount Allison University, with an emphasis placed on those in their academic discipline (arts, science, and social science). Furthermore, a Student Senator shall:

1. Be a student in the discipline in which their position is classified, these being the arts, sciences, or social sciences.

2. Serve a term on the Students’ Administrative Council from the first of May to the thirtieth day of the following April.

3. Sit on, and attend all meetings of, the MASU Academic Affairs Committee, unless excused by the MASU Vice President, Academic Affairs.

4. Serve a term on the University Senate from the first of June to the thirty-first of May the following year, as prescribed by the Mount Allison University Act.

5. Sit on at least two University Senate Standing Committees, as assigned by the MASU Vice President, Academic Affairs, and ratified by the Senate Committee on Committees.

6. Act as a liaison between the MASU and students in their respective academic discipline, while ensuring accurate communication of MASU policies and decisions to these students.

7. Act as an advocate for students, particularly those within their respective academic discipline, to officials of the MASU and Mount Allison University.

8. Maintain a collegial and collaborative relationship with appropriate individuals within their academic discipline.

9. Not occupy a MASU staff position.

10. Attend all meetings of the Students’ Administrative Council, unless otherwise excused by the Chairperson.

11. Submit a report to the Students’ Administrative Council at least once a semester, outlining the affairs of their portfolio.

12. Submit an annual report on all projects and affairs of their portfolio during their term in office to the Chairperson a. This report will be due on or before the last meeting of the Students’ Administrative Council during their term and must follow the annual report guidelines set out by the MASU.

13. Receive an honorarium consistent with that outlined in the MASU budget for the fiscal year in which they occupy the position. a. To receive this honorarium, they must not be absent unexcused for more than 10% of meetings of the Students’ Administrative Council.

 14. Perform all other duties assigned by the MASU Vice President, Academic Affairs and/or the Students’ Administrative Council.

# MASU ELECTIONS SCHEDULE – Spring 2024

**NOMINATION PERIOD:**

**Begins on** Monday, March 4th, 2024, at 8:30 a.m.

**Ends on** Monday, March 11th, 2024, at 8:30 p.m.

**CAMPAIGNING PERIOD:**

**Begins on** Tuesday, March 12th, 2024, at 8:30 a.m.

**Ends on** Tuesday, March 19th, 2024, at 8:30 p.m.

**VOTING PERIOD:**

**Begins on** Wednesday, March 20th, 2024, at 8:30 a.m.

**Ends on** Thursday, March 21st, 2024, at 8:30 p.m.

**ALL-CANDIDATES MEETINGS: (MASU Boardroom; Virtual upon request)**

1. Sunday, March 10th, at 6:00 p.m.
2. Monday, March 11th, at 6:00 p.m.

**GENERAL SPEECHES AND QUESTIONS: (The Pond)**

Tuesday, March 19th, at 6:00 p.m.

# MASU CANDIDATE WITHDRAWL FORM

I, the undersigned, affirm that effective immediately, I withdraw my candidacy and nomination from the election for the position below.

I understand that I may not re-enter the election or continue to campaign for the position below.

DATE:

NAME OF CANDIDATE:

RUNNING FOR THE POSITION:

Candidate’s Signature Chief Returning Officer’s Signature

# MASU ELECTION CAMPAIGN MATERIAL TRACKING FORM

**Candidate’s Name:**

**Running for Position of:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Quantity** | **Material Description** | **Cost** | **MASU STAFF SIGNATURE** | **Date** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**MASU ELECTIONS INFORMATION SHEET – Spring 2024**

## Nomination Procedure:

* Nomination packages are available at the MASU office OR by contacting the CRO and they include:
	+ Election procedures;
	+ Position descriptions, and;
	+ Nomination form.
* In order for a nomination to be considered valid, the candidate **must attend** an all-candidates meeting. In the event that the candidate cannot make it, they must communicate with the Chief Returning Officer (CRO) or Deputy Returning Officer (DRO) for other arrangements to be made. There will be two all-candidates meeting at the times below, held in the MASU Boardroom; please contact the CRO if these times do not work or if you are unable to attend in person:
* **Sunday, March 10th, 2024, at 6:00 p.m.**
* **Monday, March 11th, 2024, at 6:00 p.m.**
* The nomination period for the **Spring 2024** elections is from **Monday, March 4th, 2024, at 8:30 a.m. - Monday, March 11th, 2024, at 8:30 p.m.**

## Campaigning:

* Campaigning is **any** promotion of a particular candidate for any position during a MASU election.
* As soon as you have filled out your nomination form, attended an all-candidates meeting or spoken to the CRO or DRO, and the campaign period has begun, you are eligible to begin campaigning.
* A complete list of campaign rules can be found on the MASU website under Operation procedure 3, Elections and Referenda.
* The campaigning period for the **Spring 2024** elections is from **Tuesday, March 12th, 2024, at 8:30 a.m. - Tuesday, March 19th, 2024, at 8:30 p.m.**
* The total amount of money spent, including donations and services may not exceed a monetary value of $50.00 for standard elections.
* All physical campaign materials by candidates must be removed within **twenty-four (24) hours**

after the closing of polls.

* There will be no campaigning in the MASU office or student affairs office.
* Candidates must not act in such a manner that it places a voter under duress with regard to their vote, as decided by a CRO investigation.
* The following individuals are not permitted to campaign for any candidate(s);
	+ The Chairperson of the S.A.C;
	+ The Chief Returning Officer (CRO);
	+ The Deputy Chairperson of the S.A.C;
	+ The Deputy Returning Officer (DRO);
	+ The MASU Ombudsperson;
	+ The President, and;
	+ The Vice President, Finance and Operations.

## Campaign Material and Events

* All campaign material or events **MUST** be approved by the CRO or DRO prior to its use and expenses must be accounted for in the expense tracking form included in this package. Campaign material includes and is not limited to; posters, banners, social media promotion, or events.
* Campaign material that contains the MASU logo or banners directly will not be permitted. Usage of the MASU website or any associated Instagram accounts is permitted so long as the information is presented in an impartial manner. All material must be approved by the CRO or DRO to verify if it meets these requirements.
* Campaign material will no longer be accepted for approval after the close of the campaign period. If a candidate wishes to post new material following the close of the campaign period, they may submit it in advance to the CRO or DRO.
* Campaign related events **must not** include alcohol unless the venue is licensed. E.g. Speeches are held in the campus pub.
* The amount of physical promotional material is limited to the following: **Three (3)** large banners and **seventy-five (75)** 8.5” \*11” size posters (or smaller).

## Platform:

* Candidates should submit a write-up of no more than 200 words to the CRO as well as a profile shot to accompany their profile in simply-voting. If a candidate opts not to do so or not complete so by the designated time, they will forfeit this opportunity.

## Speeches

* Candidates will be given the opportunity to give speeches to their constituents (should they wish to).
* The speeches will be filmed and made available for constituents to view.

## The speeches will be at The Pond on Tuesday, March 19th, 6:00 p.m.

**Withdrawals**:

* Candidates may submit a withdrawal form (in elections package) to the CRO or DRO no later than **24 hours prior to the opening of polls**.

## Enforcement and Disqualification

* The CRO, in conjunction with the VPFO, shall be responsible for the enforcement of regulations in accordance with *Bylaw Law-III* and OP3, Elections and Referenda.
* If a candidate is found to be in violation of any provisions of OP 3, a candidate may face disqualification.
* If a candidate is found to be in violation of section 5, clause 5 and/or clause 8.a, they will be disqualified pending an investigation conducted by the CRO, and;
* If a candidate significantly exceeds their spending limit, they may be disqualified at the discretion of the CRO.